

Nevada Division of Emergency Management Financial Assurances

1. Division of Emergency Management no later than 30 days following the close of the quarter. Late reports, unless approved by DEM, could delay reimbursement.
2. The final "Financial Report" must be submitted to Division of Emergency Management no later than 60 days following the end of the federal fiscal year. Late reports, unless approved by DEM, could result in non payment of final claim.
3. Grantee/Sub-grantee must obtain written approval from the Division of Emergency Management no later than 60 days following the end of the federal fiscal year. Late reports, unless approved by DEM, could result in non payment of final claim.
4. The Division of Emergency Management retains the right to terminate this grant for cause at any time before completion of the program when it has determined that the grantee has failed to comply with the conditions of this agreement.
5. Financial management must comply with the requirements of OMB Circulars A-102 or A-110, whichever is applicable to your organization.
6. All grant expenditures are to be reasonable and allowable as determined by OMB Circular A-87 or A-122, whichever is applicable to your organization.
7. All grant expenditures are to be made in accordance with the grant application. Modifications must be requested and approved in advance.
8. Grant revenue and expenditure records must be maintained and made available to the Division of Emergency Management for audit.
9. Grantees shall comply with the audit requirements of the Single Audit Act Amendment of 1986 and OMB Circular A-133, to include the required submission of subgrantee's annual independent audit, as prescribed in sections 310 and 315 and section 320, paragraph f.

10. Grantees that are institutions of higher education, hospitals or other non-profit organizations shall comply with the audit requirements of OMB Circular A-110, Attachment F.
11. Required documentation for the performance of internal audits must be provided to the Division of Emergency Management within 30 days of request. Grant closeout is contingent upon DEM audit and resolution of any discrepancies.
12. Make requests for financial technical assistance, forms, or copies of applicable regulations to:

Division of Emergency Management
2525 S. Carson Street
Carson City, Nevada 89711
Attn: Cathy Ludwig
Telephone Number: (775) 687-7369

Signature _____ Date _____
Emergency Manager

APPROVED AS TO FORM
Thomas R. Green 9/12/06
Thomas R. Green Date
Deputy City Attorney